

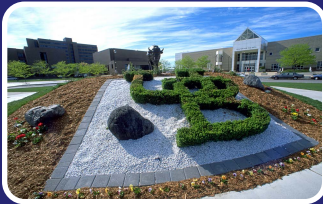
Financial Services



Mission Statement

Financial Services is committed to processing and providing accurate and timely Accounting and Financial information that supports the changing needs of a dynamic campus community, while upholding the highest level of integrity and quality customer service.

Customers



University at Buffalo

Senior Leadership
CFO's / Department Heads
Departmental Staff



SUNY

SUNY Central
Other Campuses



Research Foundation

RF Central
Other Campuses

State Account Management & Security



Account Funding

- Implement State Budget & Internal Financial Plan
- Conduct Budget Maintenance Utilities/Rehab Projects
- Reconcile Activity



Account Management

- Serve as Financial Liaisons
- Evaluate Unit Financial Condition
- Conduct Transactional Activity
IDIs/Payroll Journals
- Maintain State Chart of Accts



Security

- Manage State Data Security
- eBudget
- SIRI
- SUNY Portal (P-Card)
- SFS System



IFR & Revenue Accounting



Account Management

- Maintain IFR Chart of Accounts
- Establish IFR Budget – online Budget Revision
- Conduct Transactional Activity –Revenue Transfers and Interagency Journals
- Monitor Account Condition



Revenue Monitoring

- Coordinate Fee Approval Process
- Conduct Cash Receipt Reconciliation
- Prepare Revenue Reporting



Disbursement Processing

- Process and Report on Financial Aid Activity
- Process Personal Reimbursements (under \$250)
- Issue Student Refund Checks



Financial Reporting & Cash Management



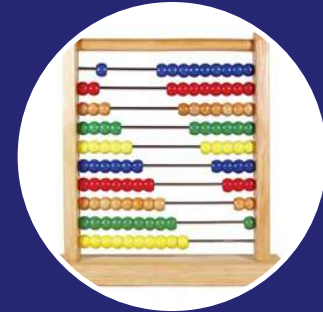
Financial Reporting

SIRI Financial
Dashboards/Training
Financial Statements/CFI
Financial Data Requests
Chart of Accounts
Maintenance



Cash Management

Manages Bank Contract
Prepares Reconciliations
Tracks PCI Compliance
Monitors Merchant Activity
Cash Management
Controls/Procedures



Cost Accounting

Service Center Rates/Review
Coordinates Indirect Rate
Proposal
Develops Facilities Use Rates
Facilities Operating Cost
Calculations



RF Non-Sponsored Group (NSG)



Account Management

- Maintain NSG Chart of Accounts
- Establish Budget
- Monitors Account Balances
- Coordinates NSG training



Account Maintenance

- Conducts Transactional Activity
- Prepare Deposit Transmittal
- Agency/Royalty Invoicing
- Reconcile Accounts



Account Closeout

- Fiscal Year-End Processing
- Migrate Account Balances
- Resolve Account Issues
- Retain Files for Audit



SEARCH

INFO FOR: [Suppliers](#)

For Faculty and Staff | **Managing People** | Managing Procurement | Managing Money | [Forms](#) | [UB Policies](#)

Administrative Services > **Managing Money**

Managing Money

- Getting Started in Money Management
- Financial Reporting
- State Funds
- Research Foundation (RF) Funds
- UB Foundation (UBF) Funds
- Find a Financial Expert
- UB Financial Guidelines and Policies
- Glossary of Financial Terms
- Common Fee Assessments
- Managing Money FAQs
- Managing Money Index

SIRI Login

RF Report Center Login

UBFirst via RDS Login

Managing Money

UB is committed to providing professional and value-added services to university staff and financial managers. We strive to deliver an exceptional experience to ensure our customers have the best tools, resources and expert help available to help units work toward achieving their financial goals.

Announcements

- 9/24/15 [SIRI Upgraded – New Features](#)
- 9/14/15 [Register for Business Day 2015](#)
- 9/8/15 [Resource Planning Process Calendar Published for 2016-17](#)
- 8/24/15 [Get Ready for Statewide Financial System Shutdown](#)

Quick Links

- > [Find a Financial Expert](#)
- > [Find Financial Guidelines and Policies](#)
- > [Log In To eBudget](#)

Getting Started

Search Managing Money

Financial Operations | **Resource Planning**

Financial Operations

The university's three main funding sources are State, Research Foundation (RF) and University at Buffalo Foundation Inc. (UBF). Learn how to manage each funding source.

Important Links

[Administrative Services Gateway Managing Money](#)

- [SIRI](#)
- [Financial Services Forms](#)
- [Develop and Manage Fees](#)
- [Procedures for State Funded Accounts](#)

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Questions?